



www.iter-india.org

ITER-India, Institute for Plasma Research

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ENQUIRY - LOCAL

OFFICE COPY

ENQUIRY NO

: I-IEN21006

Date

: 27/05/2021

Due Date

: 04/06/2021 by 5:00 PM (IST)

We invite your rate/s for the following item/s. The Instructions to bidders and Terms & Conditions are attached herewith.

Important Note :

1. Enquiry No., Date & Due Date should appear on the envelope otherwise your offer will be rejected.
2. Address quotation only to the Purchase officer.

Sr No.	Material Description	Quantity	Unit
1	Repairing of 3 nos. motorised rolling shutters of ITER-India Lab building	3	NOS

Note :

- (1) Submit your quotation AT THE ABOVE ADDRESS.
- (2) Any clarification on this enquiry may be sought from the Purchase Officer, ITER-India
- (3) Quote with complete technical details.
- (4) Quotation should invariably be submitted in the attached format (Quotation Format) ONLY else ITER-India may not consider your offer.
- (5) Scope of work, Technical Specifications and other details are given in the attached sheet. (01 page)
- (6) Enquiry documents including this enquiry duly signed & stamped on each page shall be submitted by the bidder. This will be considered as a token of acceptance of all specifications, scope of work and terms & conditions as per the enquiry.
- (7) Payment shall be made within 30 days through RTGS/NEFT from the date of final acceptance of ordered items/services of purchaser's site and on receipt of error free invoice and other necessary documents at our end.
- (8) Bidder under the category of Micro & Small Enterprise (MSE) for the quoted item/services shall attach MSE certificate.
- (9) Site to be visited and details to be entered as per Annexure II & to be submitted along with offer. Bidder can contact Mr.Mehul G Chodavadiya (M) 09328910232 before visiting the site.

Encl:- as above

Rakhi Dharamdasani
Sr. Officer (Purchase & Stores)
ITER-India (IPR)

TERMS AND CONDITIONS

1. The quotation and any order resulting from this enquiry shall be governed by our Conditions of Order and supplier quoting against this enquiry shall be deemed to have read and understood the same in to
2. Where counter terms and conditions have been offered by the Tenderer, the same shall not be deemed to have been accepted by ITER-India unless our specific written acceptance thereof is obtained.
3. Quotation: Your quotation superscripting our enquiry No., date, due date and brief description of item should be submitted to the Purchase Officer, ITER-India in sealed envelope on or before the due date. Late/ Delayed/incomplete quotations will not be considered. Envelopes received without Enquiry number, date, due date and brief description of item may be rejected. The quoted prices should be firm for a period of 90 days from due date for placing order. ITER-India is not bound to accept lowest rate/s. Bidder shall submit the price bid/offer on Bidder's letter head with official seal and sign on each page.
4. The bid documents shall be prepared in English language only
5. All pages of the bid documents shall be numbered. Each page of the bid document shall be stamped and initialized.
6. In the event of any date indicated above is a declared Holiday, the next working day with the same time limit shall become operative for the respective purpose mentioned herein
7. In case of deviation in payment terms including demand of advance other than specified in payment schedule and accepted by ITER-India, prevailing Prime Lending Rate (PLR) of SBI will be loaded for price comparison purpose
8. ITER-India and their authorized representatives may visit the Contractor/Sub-contractors if required as part of technical evaluation process
9. ITER-India reserves the right to place order on one or more parties.
10. Specifications: Material should be offered strictly conforming to our specifications/drawings, if any. Deviation, if any, should be clearly indicated by the supplier in their quotation. The Tenderer should also indicate the Make/Type number of the materials offered and catalogues, technical literature and samples, wherever necessary should accompany the quotation. Clarification/s on specifications/drawings should be obtained from Purchase Officer before submitting quotation.
11. Terms of Prices : Quotation should be submitted on door delivery basis, duly packed & insured without extra charge wherever possible.. In the case of Indian suppliers, the material is to be delivered at our stores free of charge duly packed & insured.
12. Unit rate/s should be valid throughout the validity of Purchase Order for addition/deletion purposes. Break-up of price should be furnished. The quoted price should not be subject to price escalation for whatsoever reasons. The quoted price shall be firm, fixed and non-revisable during the validity/ extended validity of Purchase Order.
13. Prices are required to be quoted according to the units indicated in the tender form/Enquiry. When Quotations are given in terms of units other than those specified in the tender form, relationship between the two sets of units must be furnished.
14. Tender should be free from Correction and Erasures. Corrections, if any, must be attested. All amounts shall be indicated both in words as well as in figures. Where there is difference between amounts quoted in words and figures, amount quoted in words shall prevail. Unsigned quotations will summarily be rejected.
15. ITER-India shall be under no obligation to accept the lowest or any tender and reserves the right of acceptance of the whole or any part of the tender or portion of the quantity offered and the tenderers shall supply the same at the rates quoted. ITER-India also reserves the right to split the order at its sole discretion.
16. Octroi is not applicable at present.
17. Delivery Date/Period: Delivery period is essence of the Order. Supplier must indicate the firm delivery date by which the materials will be dispatched / delivered by them from the date of our order.
18. Delivery period shall be clearly indicated against each item separately.
19. Inspection: Materials on its arrival at ITER-India will be inspected by our Engineer/Stores In-Charge, and his decision in the matter will be final. However, where the items are required to be inspected at the Suppliers Premises, Supplier has to give advance notice to the Purchaser regarding readiness of the material to enable Purchase/Stores section to depute his representative for inspection.
20. Payment: Payment will be arranged for accepted materials only within 30 days from the date of acceptance of materials at ITER-India and receipt of error free bills in our accounts section, complete in all respects.
21. No correspondence will be entertained within 30 days from the date of receipt of material and bills, whichever is later.
22. Warranty: The Stores/Items offered should be guaranteed for a minimum period of twelve months from the date of acceptance, against defective materials, design, workmanship, operation or manufacture. For defects noticed and communicated during the Guarantee period, replacement/rectification should be arranged free of cost within a reasonable period of such notification. In case where our specifications call for a guarantee period more than 12 months specifically, then such a period shall apply.
23. The Contractor/Supplier shall at all times indemnify the purchaser against all claims which may be made in respect of the stores for infringement of any right protected by Patent, Registration of design or Trade Mark and shall take all risk of accidents or damage, which may cause failure of supply from whatever cause arising and the entire responsibility for sufficiency of all means used by him for the fulfillment of the Order.
24. Successful tenderer will have to furnish in the form a Bank Guarantee or in Indemnity Bond form as called for by the Purchaser towards adequate security for the materials/property provided/issued by the Purchaser as Free Issue Material for the due execution of the Order. Insurance for the Free Issue Material shall be arranged by the Supplier/Contractor at his risk and cost.
25. Non-compliance to tender specifications and/or tender scope and/or tender terms and conditions are liable for rejection. Decision of ITER-India in respect of non-compliance shall be final and binding on the bidders.
26. Canvassing in any form with regard to this tender will lead to rejection of the bid.
27. The Project Director, ITER-India reserves the right to accept or reject any quotations fully or partly or to cancel the enquiry without assigning any reasons.
28. This enquiry is not a commitment and the Purchaser reserves the right to reject or cancel any or all offers.
29. Jurisdiction: The Order shall be governed by the Laws of India for the time being in force. The Courts of Ahmedabad/Gandhinagar only shall have jurisdiction to deal with and decide any legal or dispute arising out of this Order.
30. Unsuccessful bidders will not be intimated about the results of the enquiry/tender.
31. Purchase will not be responsible for payment of any interest to the Supplier, in case of delay in releasing payment.
32. The price evaluation shall be carried out on Landed price.

Repairing of Motorized rolling shutters in II-Lab building

3 nos. motorized rolling shutters of ITER-India Laboratory building have been damaged due to Tauktae Cyclone on 18th May'2021. The damaged shutters (ICRH, Power Supply and DNB Hall) need to be repaired immediately in order to prevent losses of conditioned air and rain water (as monsoon is near to set) inside these Halls


Following work needed to be done for each shutter in order bring them in working condition back:

- 1- Removing shutter (dismantling strips), motor and guide channels from the existing location
- 2- Repair/ replacement of damaged strips of shutters. (supply of strips shall be at extra cost)
- 3- Repair of bearing brackets of rolling shutter, if found damaged
- 4- Fixing bearing brackets in position
- 5- Refitting the rolling shutter and motor in position and testing
- 6- Checking the shutter highest rolling limit and adjusting the same as per site
- 7- Checking shutter operation with push button and making right for smooth operation, if required

Notes: -

1. All lifting shifting tools and tackles required to carry out repairing job including scaffolding (MS H-frames) shall be in the scope of vendor
2. Transportation and conveyance for the material as well as workers shall be in the scope of vendor
3. Motor and its related any electrical work, if required to carry out for making shutter operation shall not be in the scope of vendor.
4. Vendor has to carry out the repairing work under supervision of ITER-India personnel and strictly adhere to safe practices being followed/observed inside IPR campus
5. Works shall be completed within 2 weeks from the date of confirmation from ITER-India
6. Accident/Third Party Liability: The Service Provider will take all possible precautions to avoid damage to the Purchaser's property during its onsite activities. Service Provider shall also take insurance covering third party liability for the personnel and equipments and/or tools deployed at Purchaser's site against all risks, such as injuries, loss of life etc. Service Provider will be fully responsible for payment of compensation. In the event of loss and/or damage to Purchaser's property / any item(s) / equipment and/or injury or loss of life to Purchaser's personnel during the course of onsite activities due to the Service Provider's default. Service Provider will be fully responsible and liable for such damages and/or losses and payment of appropriate compensation as assessed by the Purchaser. Service Provider will relieve the Purchaser from all the risk and liabilities under this clause.

Note: Sign & stamp of bidder required on each pages of Annexure-1

	Annexure-I Scope of Work and Technical Specifications	Enq. No.: I-IEN21006
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Price Bid:

The rates for repairing shall be asked in following manner:

Sr No.	Description of work	Qty	Rate/shutter	Total
1	Dismantling and repairing of shutter (including repair of necessary parts damaged like strips, bearing brackets etc) and re assembly of shutter and make it operational-size-27ft x25 ft appx	3 nos		
2	Providing H- Frame scaffolding for repair work (including supply, rent, transportation and labour of lifting, shifting, assembly and dismantling scaffolding frames)	1 set		
3	Supply of additional new strips for shutter as per required dimensions	Nil		Rate per piece
Total				
GST (mentioned %)				
Grand Total				

COMMERCIAL TERMS & CONDITIONS *

Sr.No	Description	Bidder's Compliance
1	Payment:ITER-India payment terms will apply (Refer Sr. No. 7 of Note)	Comply Yes/No (In case of No Please provide details)
2	Validity Period (Refer Sr.No. 3 of Terms and Condition)	Comply Yes/No (In case of No Please provide details)
3	Completion Period (Within 2 weeks)	Comply Yes/No (In case of No Please provide details)
4	GST (To Specify as applicable)	
5	GST No. (To Specify)	
6	SAC Code (To Specify)	
7	Udhyog Aadhar No. & Category (Micro/Small/Medium Enterprise)	
8	Warranty (Refer Sr.No. 23 of Terms and Condition)	Comply Yes/No (In case of No Please provide details)
9	Discount(if any)	
10	Remarks	

* Fill in the applicable details

Place:

Authorised Signatory:

Date:

Company Seal

Note: Sign & stamp of bidder required on each pages of Annexure-1



Annexure - II

ITER-India, INSTITUTE FOR PLASMA RESEARCH

Date:

(To be attached with the quotation)

Enquiry No.	
Enquiry Date	
Enquiry Due Date	

This is to certify that

Mr.

of Messrs

has / have visited the Institute for Plasma Research on

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to understand the work and get acquainted themselves with details of fire alarm & detection system to enable them to quote against the enquiry for services and maintenance of for the same.

(Engineer-In charge)
ITER-India, Gandhinagar

Note: Sign & stamp of bidder required on each pages of Annexure-1