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## ITER-India, Institute for Plasma Research

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### ENQUIRY - FOREIGN

OFFICE COPY                      ENQUIRY NO                      : I-IEF21005  
Date                                      : 05/10/2021  
Due Date                                : 26/10/2021 by 5:00 PM (IST)

We invite your rate/s for the following item/s. The Instructions to bidders and Terms & Conditions are attached herewith.

#### Important Note :

1. Please Send your offer, ALONG WITH DESCRIPTIVE LITERATURE / CATALOGUE for the following items which we are interested to import directly against Foreign Trade Policy 2015-2020. Kindly go through the terms & conditions printed overleaf. Please ensure that your quotation reaches this office not later than above mentioned due date.
2. If Packing Materials are of any kind of Plant Origin, valid Phytosanitary Certificate issued by an Authorised Officer at the Country of Origin of the consignment in the format prescribed under the International Plant Protection Convention of the Food and Agricultural Organization shall be sent along with the shipping documents. This is a mandatory requirement under Law enacted by the Govt. Of India. Deviation from this may result in holding of the consignment at customs causing delays which will be the sole responsibility of supplier.
3. Customs Duty Exemption Certificate: ITER-India can provide Custom Duty Exemption Certificate (CDEC) under the notification no. 39/96 dated 23/07/1996 as amended by notification no. 5/2012 - custom dated 07/02/2012 (s. no.37) in order to avail such exemption indian party shall quote in foreign currency only on behalf of their foreign principal/supplier & purchaser shall place the order directly on foreign principal/supplier. All expenses, except customs duty, towards procurement of the imported materials should be borne by the Contractor.
4. ITER-India, IPR is entitled to avail concessional rate of GST @ 5% (2.5% CGST and 2.5% SGST) as per Central Goods and Service Tax (CGST) Notification No. 45/2017-Central Tax (Rate) dated 14th November, 2017, State Goods and Service Tax (SGST) Notification No. 45/2017 – State Tax (Rate) dated 15th November, 2017 and IGST @ 5% as per Notification No. 47/2017-Integrated Tax (Rate) dated 14th November, 2017 for supply of Goods. Therefore, Indian bidders please consider GST in your quotation accordingly. IGST @ 5% is applicable for the items imported by ITERIndia. Applicable IGST @5% will be taken for evaluation for the bids received from foreign bidders.

Sr No.	Material Description	Quantity	Unit
1	High Voltage Probe Passive high voltage divider/probe with specification as attached sheet	2	NOS

#### Note :

- (1) Submit your quotation in sealed envelope (duly signed & with official seal on bidder's letter head) AT THE ABOVE ADDRESS.
- (2) Any clarification on this enquiry may be sought from the Purchase Officer, ITER-India.
- (3) Quote with complete technical details.
- (4) Quotation should invariably be submitted in the attached format (Quotation format) ONLY else ITER-India may not consider your offer.
- (5) Technical Specifications of High Voltage Probe are attached herewith Annexure-I (Page 1). Complete Annexure-I shall be signed & stamped on each page by bidder & to be return back along with the offer. This will be considered as acceptance of bidder on Annexure-I.
- (6) Payment shall be made through RTGS/NEFT (For Indian bidders) & through wire transfer (For Foreign bidders) within 30 days from the date of acceptance of ordered items by the purchaser at ITER-India site.

- (7) In a tender, either the Indian agent on behalf of the Principal/OEM or Principal/OEM itself can bid but both cannot bid simultaneously for the same item/product in the same enquiry.
- (8) Indian agent shall bid only on behalf of one Principal/OEM. Valid Authorised dealer/distributor certificate needs to be submitted in case Indian company is submitting quotation on behalf of Foreign bidder.
- (9) Valid authorised dealer certificate shall be submitted with the quotation.
- (10) In a tender, either the Indian agent on behalf of the Principal/OEM or Principal/OEM itself can bid but both cannot bid simultaneously for the same item/product in the same enquiry.
- (11) Purchaser reserves the right to order on either FCA or DAP basis as per INCOTERMS 2020.
- (12) In respect of Indigenous bidders: The price/s quoted should be on Door Delivery and freight paid basis inclusive of cost of packing & insurance.
- (13) In respect of Foreign Bidders: The price/s quoted should be on FCA (any international airport in supplier's country) basis as per Incoterms 2020. The price/s quoted should be inclusive of all applicable taxes, levies, duties applicable outside India. The bidder shall also indicate the DAP (ITER-India) charges in terms of % of FCA Price. DAP charges shall be included in the quoted FCA price for evaluation purpose.
- (14) ITER-India reserves the right to split the order item-wise.
- (15) Percentage (%) of the agency commission (if applicable) to be paid to bidder's Indian agent shall be mentioned in the bid. Agency commission shall be paid in equivalent INR (exchange rate as on due date) only on successful completion of Final acceptance of ordered items.
- (16) For bid received in foreign currency, RBI reference rate as on date of bid opening shall be taken for arriving at equivalent price in Indian Rupees.
- (17) In case the foreign bidder do not submit DAP charges, the Purchaser shall take following charges as applicable for deriving Landed Price, a) 3% of Ex-works price to arrive at FCA. b) Freight as 10% of FCA price to arrive at C & F Price. c) Insurance as 1% of C & F Price. d) 2% of total cost towards custom clearance & local transport.
- (18) Bidder under the category of Micro & Small Enterprise (MSE) for the quoted item/services shall attach MSE certificate. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible under the policy. Traders are excluded from the purview of this Policy. Purchase Preference will be given to the qualified bidders under MSE Category as per applicable Government guidelines at the time of bid evaluation.
- (19) Datasheet/Catalogue of the offered items to be submitted along with the offer.
- (20) Scope is only for supply of goods.

Encl:- as above

  
**Rakhi Dharamdasani**  
**Sr. Officer (Purchase & Stores)**  
**ITER-India (IPR)**

## INSTRUCTION TO TENDERERS

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1. The Proforma Invoice should contain the following information:
2. The earliest delivery period and country of goods / equipment and Country of shipment should be mentioned.
3. Your banker's name and address should be mentioned. All bank charges outside India to be borne by the supplier.
4. The tenderer should submit quotation to the Purchase Officer in duplicate in sealed envelope superscribing the Tender No., date and due date of opening. Quotation should be submitted in the form of a Proforma Invoice and should complete in all respects with technical specifications. Note for Indian Agent: Bidder should submit quotation on behalf of only one foreign supplier.
5. Agency commission, if any, payable to the Indian Agent from the FOB/FCA value should be clearly indicated in terms of percentage of the same. Also the address of the accredited Indian Agents should be furnished so that the agency commission can be paid in Indian Rupees directly to them at the exchange rate (T.T. buying) prevailing on the date of purchase order.
6. The approximate net and gross weight and dimension of packages / cases may be indicated in your offer.
7. Recommended spares for satisfactory operation for a minimum period of 5 years (wherever applicable) may be mentioned.
8. Details of any technical service, if required for erection, assembly, commissioning and demonstration should be mentioned clearly.
9. The prices quoted should be inclusive of all taxes, levies, duties arising in the tenderer's country.
10. The offer should be valid for a minimum period of 120 days from due date of opening of the tender. If asked for by the Purchaser, the tenderer shall extend the validity of his quotation.
11. Late tenders will not be considered. Quotations by cable/fax must be followed by detailed offers by mail/through courier so as to reach us before the due date.
12. The Purchaser reserves the right to accept the lowest or any tender in part or full without assigning any reasons. Purchaser also reserves the right to split the order at its sole discretion.
13. The details of Import License will be furnished in the Purchase Order.
14. Instruction / Operation manual containing all assembly details including wire diagrams should be sent wherever necessary in duplicate. All documents/correspondence should be in English Language only.
15. This enquiry is not a commitment and the Purchaser reserves the right to reject or cancel any or all offers.
16. Bidder should indicate clearly in his quotation whether he needs Export License for supply of the offered items. Furnish relevant document/format to be submitted by the purchaser, if Export License is involved.

## TERMS AND CONDITIONS

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1. It is expressly agreed that the acceptance of the stores contracted for is subject to final approval in writing by the purchaser whose decision shall be final.
2. If all or any of the stores are not of the quality specified, they may be rejected and suppliers should either replace or refund the money at the discretion of the purchaser.
3. Part shipment is not allowed unless specifically agreed by the purchaser.
4. As far as possible, stores should be dispatched by Indian flag vessels/Air India or through any Agency nominated by the purchaser.
5. Adequate packing to prevent damage in transit should be provided keeping in view the nature of item and the mode of transport.
6. ITER-India being an Autonomous Institute of Government of India, preference will be given for payment by Sight Draft. However, you may indicate your payment terms.
7. The Supplier will be held responsible for any demurrage/Wharfage paid due to non-receipt of document in time. Non-negotiable copies of dispatch documents should be sent by Email (scan copy) /Air Mail/Courier immediately after shipment.
8. Insurance wherever necessary will have to be arranged by the supplier on Warehouse to warehouse basis.
9. Inspection /Test certificate should be provided for the goods after testing it thoroughly at your works, if any testing agency is considered necessary, it shall be arranged by the Supplier.
10. The stores contracted should be guaranteed for a minimum period of 12 months from the date of acceptance against defective materials, design, workmanship, operation or manufacture. For defects noticed during the guarantee period, replacement/rectification should be arranged free of cost within a reasonable period of such notification. However, permits for re-export from and re-import into the purchaser's country, if required shall be provided.
11. Where erection or assembly or commissioning is a part of the Purchaser Order, it should be done immediately on notification. The Supplier shall be responsible for any loss/damages sustained due to delay in fulfilling this responsibility.
12. Supplier is deemed to have warranted and indemnified the Purchaser against any Claim/dispute whatsoever on patent, trade mark etc.
13. All disputes or differences whatsoever arising between the parties out of or relating to the construction, meaning and operations or effect of Purchase Order arising out of this tender or the breach thereof shall be settled by arbitration in accordance with the Arbitration Rules of India and the award made in pursuance thereof shall be binding on the parties.
14. For items having shelf life, those with maximum shelf life should be supplied, if order is placed.
15. These terms and conditions are subject to Ahmedabad, India jurisdiction only.
16. DO NOT SEND CONSIGNMENT/PARCEL THROUGH COURIER MODE.

## FORMAT FOR SUBMISSION OF QUOTATION

Enquiry No. : I-IEF21005  
 NameOfParty : OFFICECOPY  
 Quotation No. & Date :  
 Due on : 26/10/2021 by 5:00 PM(IST)

Sr No.	Material Description	Qty	Unit	Rate	Total
1	High Voltage Probe Passive high voltage divider/probe with specification as attached sheet	2	NOS		
				Grand Total	

### COMMERCIAL TERMS & CONDITIONS \*

Sr.No	Description	Bidder's Compliance
1	Firm Price	
2	Delivery Period (To Specify)	
3	Payment (ITER-India payment terms will apply) (Refer Sr. No. 6 of Note)	Comply Yes/No (In case of No Please provide details)
4	Warranty (1 year from date of acceptance of items)	Comply Yes/No (In case of No Please provide details)
5	Validity period (90 days from due date of bid submission)	Comply Yes/No (In case of No Please provide details)
6	Agency Commission (if payable to Indian Agent)(To Specify)	
7	Indian Agents: Those who are submitting offer on behalf of their principal must attach valid authorization letter issued by their Principal. invariably.	
8	INCOTERMS 2020 : FCA (nearest international airport of supplier's delivery location) - To specify name of airport and agreement for FCA Incoterms 2020	
9	DAP ITER-India, Gandhinagar, Gujarat charges (in % of FCA or lumpsum charges) (To Specify)	
10	Inland Freight/Handling Charges	
11	Documentation Charges/Bank Charges	
12	GST (Not to be included in quoted price) (For Indian bidders)	
13	GST @ 5% ( As per Sr. No. 3 of Important Note) (For Indian Bidders)	Comply Yes/No (In case of No Please provide details)
14	GST No. (For Indian Bidder)	

15	Udhyog Aadhar No. & Category (Micro/Small Enterprise, Also specify firm is owned by SC/ST/Woman/General) (For Indian Bidder)	
16	Discount (If any)	
17	Remarks	

\* Fill in the applicable details

Place:

Authorised Signatory:

Date:

Company Seal



**Specification for High Voltage Passive Probe/ voltage divider**

<b>Sr. No.</b>	<b>Specification</b>	<b>Value</b>
1	Max DC/pulsed voltage	10/12 kV
2	Cable Length Cable Connector Cable impedance	$\geq 2\text{m}$ BNC on both sides 50 $\Omega$
3	Accuracy-DC Accuracy at 1MHz	0.5% or better 2 % or better
4	Standard Divider Ratio	1000:1
5	Input R	10M $\Omega$ or higher

Note: Please provide

1. Datasheet and GA drawings along with offer.
2. Proof of previous supply for high voltage probe, submit PO copy and consumer contact details.
3. Technical compliance for the offered probe against specification along with offer.
4. Certificate of compliance along with probe in case of order.