

## **PRIOR INDICATIVE NOTICE (PIN)**

### **OPEN TENDER SUMMARY**

IO/22/OT/70000788/KJT

for

**Services for Commissioning support**

#### **Abstract**

The purpose of this summary is to provide prior notification of the IO's intention to launch a competitive Open Tender process in the coming weeks. This summary provides some basic information about the ITER Organisation, the technical scope for this tender, and details of the tender process for the Commissioning Support for ITER Operations Division.

## 1 Introduction

This Prior Indicative Notice (PIN) is the first step of an Open Tender Procurement Process leading to the award and execution of a Service Framework Contract.

The purpose of this document is to provide a basic summary of the technical content in terms of the scope of work, and the tendering process.

The Domestic Agencies are invited to publish this information in advance of the forth-coming tender giving companies, institutions or other entities that are capable of providing these services prior notice of the tender details.

## 2 Background

The ITER project is an international research and development project jointly funded by its seven Members being, the European Union (represented by EURATOM), Japan, the People's Republic of China, India, the Republic of Korea, the Russian Federation and the USA. ITER is being constructed in Europe at St. Paul–Lez-Durance in southern France, which is also the location of the headquarters (HQ) of the ITER Organization (IO).

For a complete description of the ITER Project, covering both organizational and technical aspects of the Project, visit [www.iter.org](http://www.iter.org).

## 3 Scope of Work

The scope of work is a full-time service covering the commissioning of ITER process systems including Electro-Mechanical & Field I&C Commissioning execution, writing and preparation of Commissioning, Operations and Maintenance documentation and preparation of Commissioning related tasks.

The requested service for Commissioning field tasks covers all activities required to demonstrate the functions of the Systems as defined in the related Systems Commissioning Plans and Systems Design Description Document, it is including but not limited to the following type of works: Valves Test, MCC/DB Cubicles Test, Sensors Test, Flushing Tests, I&C Cubicles Test, Input-Output test, Motor test, Pump test, Flow balancing, etc.

The Contractor shall provide services based on electro-mechanical & field I&C Commissioning, Testing and Writing of Commissioning, Operations or Maintenance documentation of ITER Systems.

The details can be found in the Technical Specifications ref. ITER\_D\_6JFGSN v1.3 (attached to this PIN).

## 4 Procurement Process & Objective

The objective is to award a Service Framework Contract through a competitive bidding process.

The Procurement Procedure selected for this tender is called the Open Tender procedure.

The Open Tender procedure is comprised of the following four main steps:

➤ Step 1- Prior Indicative Notice (PIN) :

The Prior Indicative Notice is the first stage of the Open Tender process. The IO formally invites the Domestic Agencies to publish information about the forth coming tender in order to alert companies, institutions or other entities about the tender opportunity in advance. **Interested tenderers are kindly**

**requested to return the expression of interest form (Annex I) by e-mail by the date indicated in the procurement timetable below.**

- Step 2 - Invitation to Tender (ITT) :  
Within 14 days of the publication of the Prior Indicative Notice (PIN) the Invitation to Tender (ITT) will be advertised. This stage allows interested bidders who have seen the PIN to obtain the tender documents and to prepare and submit their proposals in accordance with the tender instructions.
- Step 3 – Tender Evaluation Process :  
Tenderers proposals will be evaluated by an impartial, professionally competent technical evaluation committee of the ITER Organization. Tenderers must provide details demonstrating their technical compliance to perform the work in line with the technical scope and in accordance with the particular criteria listed in the invitation to tender (ITT).
- Step 4 – Contract award :  
A service framework contract will be awarded on the basis of best value for money according to the evaluation criteria and methodology described in the Invitation to tender (ITT).

## **Procurement Timetable**

The tentative timetable is as follows:

Milestone	Date
Publication of the Prior Indicative Notice (PIN)	11 <sup>th</sup> March 2022
Submission of expression of interest form	28 <sup>th</sup> March 2022
Invitation to Tender (ITT) advertisement	4 <sup>th</sup> April 2022
Clarification Questions (if any) and Answers	6 <sup>th</sup> May 2022
Tender Submission	16 <sup>th</sup> May 2022
Tender Evaluation & Contract Award	June 2022
Contract Signature	July 2022
Contract Commencement	July 2022 (through Task Orders)

## **5 Quality Assurance Requirements**

Prior to commencement of any work under this Contract(s), a “Quality Plan” shall be produced by the Supplier and Subcontractors and submitted to the IO for approval, describing how they will implement the ITER Procurement Quality Requirements.

## **6 Contract Duration and Execution**

The ITER Organization shall award Service Framework Contract around July 2022. The estimated contract duration shall be 2 years with an optional extension for one additional year.

The working language of ITER is English, and a fluent professional level is required (spoken and written).

## **7 Experience**

The tenderer shall demonstrate their knowledge, experience and capabilities in Commissioning of Electro-Mechanical & Field I&C process systems. The tenderer shall demonstrate their understanding of the constraints of Nuclear requirements for Commissioning related activities and experience in issuance Commissioning/Operation/Maintenance documentation for the Nuclear Industry.

## **8 Candidature**

Participation is open to all legal entities participating either individually or in a grouping/consortium. A legal entity is an individual, company, or organization that has legal rights and obligations and is established within an ITER Member State.

Legal entities cannot participate individually or as a consortium partner in more than one application or tender of the same contract. A consortium may be a permanent, legally-established grouping, or a grouping which has been constituted informally for a specific tender procedure. All members of a consortium (i.e. the leader and all other members) are jointly and severally liable to the ITER Organization.

In order for a consortium to be acceptable, the individual legal entities included therein shall have nominated a leader with authority to bind each member of the consortium, and this leader shall be authorised to incur liabilities and receive instructions for and on behalf of each member of the consortium.

It is expected that the designated consortium lead will explain the composition of the consortium members in a covering letter at the tendering stage. Following this, the Candidate's composition must not be modified without notifying the ITER Organization of any changes. Evidence of any such authorisation shall be submitted to the IO in due course in the form of a power of attorney signed by legally authorised signatories of all the consortium members.

## **9 Sub-contracting Rules**

All sub-contractors who will be taken on by the Contractor shall be declared with the tender submission. Each sub-contractor will be required to complete and sign forms including technical and administrative information which shall be submitted to the IO by the tenderer as part of its tender.

The IO reserves the right to approve any sub-contractor which was not notified in the tender and request a copy of the sub-contracting agreement between the tenderer and its sub-contractor(s). For each Contract, sub-contracting is allowed but it is limited to one level, and its cumulated volume is limited to 30% of the total Contract value. Two levels of sub-contracting may be considered for very specific activities which will be mentioned by the IO in the Tender documentation.